



Launceston College

A Multi Academy Trust

DRUGS, ALCOHOL AND TOBACCO POLICY

Updated on: 21st June 2017

Review by: JMA

Launceston College MAT

Drugs, Alcohol and Tobacco Education Statement of Practice.

At Launceston College we aim for young people to be happy, successful and responsible by learning the knowledge, skills and values that are important for society.

APPENDIX 1 – LAUNCESTON COLLEGE

1.1 Introduction and Context

Launceston College regards substance abuse as a serious matter and will make this clear to students, parents/carers, staff and visitors. Launceston College's curriculum provision will enable students to understand the psychological, social, physical and legal issues arising from substance use. Launceston College will educate its students to be able to resist drug taking and /or to minimise the risk of potential use.

The IAG Coordinator is responsible for monitoring and delivery of drugs, alcohol and tobacco education (DATE) through the provision of IAG resources, which are delivered by tutors and partner agencies.

The responsibility for managing incidents lies with the CEO, Principal and Governors, in consultation with other key staff, including Assistant Principals, Head of House, the Safeguarding lead and pastoral staff.

The role of Governors

Governors are kept informed on substance-related issues as they affect the College.

Governors take an active role in curriculum review, including IAG, and can contribute to any case conferences called, exclusions or appeals against exclusions.

The context of the statement and its relation to other policies and procedures

This statement links with other written College policies or statements of practice, including safeguarding, behaviour, IAG, careers and work related learning, health and safety (including medicines in College), confidentiality, antibullying, College visits and visitors.

Location and dissemination

The statement is disseminated to staff through the College website. A copy is kept with the Principal, IAG Coordinator and all other relevant staff.

Parents/ carers are informed of the statement through the website, information evenings and other communication, as necessary.

A record of incidents involving unauthorised drugs is located with the Principal's PA.

1.2 Drugs, Alcohol and Tobacco education (DATE)

Methodology and resources

Delivery of DATE is through our established IAG programme, using resources endorsed by Cornwall Healthy Schools. An overview of this is available on the website. Staff must follow the College's Safeguarding policy should a pupil share information about drug, alcohol or tobacco use. All information can be anonymously passed on to the Police as intelligence via the Pastoral office, should there be no other safeguarding actions.

1.3 Substance Management and Incident Response

The College and Governing Body reserve the right to consider each substance incident individually and recognise that a variety of responses may be necessary. The College will seek to balance the interest of the student(s) involved, the other College members and the local community.

Any student who presents in College as being under the influence of drugs or alcohol will be first assessed for medical treatment, prior to any behavioural sanction.

A Drugs (all classes)

The College's statement and procedures follow Cornwall Council's Statement on Drug and Alcohol Misuse, and the Devon and Cornwall Police's document 'Police's response to substance incidents in school'.

1. Incidents outside College hours or boundaries
 - Any known incident of misuse of illegal substances outside College hours or off College premises will be reported to parents and to the police; this would be managed by pastoral staff.
 - As with other acts of a serious or criminal nature, any proven incident of drug supplying outside College may result in permanent exclusion from College, depending upon the nature and quantity of the illegal substance in question. Each case will be looked at individually.
2. Incidents in College (including on the College grounds, on College buses or College trips)
 - Any student found in possession of illegal substances will be subject to the College's behaviour policy. A meeting will be held with parents and the police will be informed. Permanent exclusion may be considered. Substances will be logged and disposed of by the Police.
 - Any student in possession of illegal substances with obvious intent to supply others, or found to be supplying drugs to others, will be permanently excluded from College, with immediate effect. The police will be informed.

Staff Action:

Any reports of the use of illegal substances must be passed immediately to a member of the pastoral team or ALT; a safeguarding log must be completed.

Searches of student property must be done in the presence of another member of staff. No physical body searches will be made by teachers. In normal circumstances, if a child is deemed not to be at risk, parents will be informed and will be present if a student is to be interviewed by the police. The Principal or Deputy Principal will decide if a student is to be interviewed by the police without the presence of a parent.

All students involved in drug-related incidents, and their parents, will be given information on where to seek advice and counselling.

All communication with the media, relating to drug-related incidents, will be dealt with by the Principal or Deputy Principal.

B Alcohol

Students must be aware that, under no circumstances, should alcohol be brought onto the College grounds or inside the College premises, or taken on College buses or College trips. Should this occur parents will be informed and the behaviour policy will be followed.

C Tobacco

Any student discovered smoking on the College site, with smoking equipment or with smokers will be subject to the behaviour policy. Smoking equipment will be confiscated, and only returned to a parent.

D Solvents

Students bringing solvents into College, or arriving in College under the influence of solvents will be treated in line with alcohol and tobacco as above.

In all of the above cases, parents will be notified, either in writing or through a meeting with appropriate staff.

Definitions and Terminology

The definition of a drug given by the United Nations Office on Drugs and Crime is: **a substance taken by a person that changes the way he/she feels, thinks or behaves.**

The term 'drugs' and 'DATE' is used throughout this document to refer to:

- all illegal drugs (those controlled by the Misuse of Drugs Act 1971)
- all legal drugs, including alcohol, tobacco, volatile substances (those that give off a gas or vapour which can be inhaled), and alkyl nitrites (known as poppers)
- so called "legal highs"
- all prescription and non -prescription medicines.

APPENDIX 2 – BIDEFORD COLLEGE

2.1 Introduction and Context

Bideford College regards substance abuse as a serious matter and will make this clear to students, parents/carers, staff and visitors. Bideford College's curriculum provision will enable students to understand the psychological, social, physical and legal issues arising from substance use. Bideford College will educate its students to be able to resist drug taking and /or to minimise the risk of potential use.

The IAG Coordinator is responsible for monitoring and delivery of drugs, alcohol and tobacco education (DATE) through the provision of IAG resources, which are delivered by tutors and partner agencies.

The responsibility for managing incidents lies with the CEO, Principal and Governors, in consultation with other key staff, including Assistant Principals, Head of House, the Safeguarding lead and pastoral staff.

The role of Governors

Governors are kept informed on substance-related issues as they affect the College.

Governors take an active role in curriculum review, including IAG, and can contribute to any case conferences called, exclusions or appeals against exclusions.

The context of the statement and its relation to other policies and procedures

This statement links with other written College policies or statements of practice, including safeguarding, behaviour, IAG, careers and work related learning, health and safety (including medicines in College), confidentiality, antibullying, College visits and visitors.

Location and dissemination

The statement is disseminated to staff through the College website. A copy is kept with the Principal, IAG Coordinator and all other relevant staff.

Parents/ carers are informed of the statement through the website, information evenings and other communication, as necessary.

A record of incidents involving unauthorised drugs is located with the Principal's PA.

2.2 Drugs, Alcohol and Tobacco education (DATE)

Methodology and resources

Delivery of DATE is through our established IAG programme, using resources from a number of different organisations. An overview of this is available on the college website. Staff must follow the College's Safeguarding policy should a pupil share information about drug, alcohol or tobacco use. All information can be anonymously passed on to the Police as intelligence via the Pastoral system, should there be no other safeguarding actions.

2.3 Substance Management and Incident Response

The College and Governing Body reserve the right to consider each substance incident individually and recognise that a variety of responses may be necessary. The College will seek to balance the interest of the student(s) involved, the other College members and the local community.

Any student who presents in College as being under the influence of drugs or alcohol will be first assessed for medical treatment, prior to any behavioural sanction.

A Drugs (all classes)

The College's statement and procedures follow Cornwall Council's Statement on Drug and Alcohol Misuse, and the Devon and Cornwall Police's document 'Police's response to substance incidents in school'.

2. Incidents outside College hours or boundaries

- Any known incident of misuse of illegal substances outside College hours or off College premises will be reported to parents and to the police; this would be managed by pastoral staff.
- As with other acts of a serious or criminal nature, any proven incident of drug supplying outside College may result in permanent exclusion from College, depending upon the nature and quantity of the illegal substance in question. Each case will be looked at individually.

3. Incidents in College (including on the College grounds, on College buses or College trips)

- Any student found in possession of illegal substances will be subject to the College's behaviour policy. A meeting will be held with parents and the police will be informed. Permanent exclusion may be considered. Substances will be logged and disposed of by the Police.
- Any student in possession of illegal substances with obvious intent to supply others, or found to be supplying drugs to others, will be permanently excluded from College, with immediate effect. The police will be informed.

Staff Action:

Any reports of the use of illegal substances must be passed immediately to a member of the pastoral team or ALT; a safeguarding log must be completed.

Searches of student property must be done in the presence of another member of staff. No physical body searches will be made by teachers. In normal circumstances, if a child is deemed not to be at risk, parents will be informed and will be present if a student is to be interviewed by the police. The Principal or Assistant Principal will decide if a student is to be interviewed by the police without the presence of a parent.

All students involved in drug-related incidents, and their parents, will be given information on where to seek advice and counselling.

All communication with the media, relating to drug-related incidents, will be dealt with by the Principal or Assistant Principal.

B Alcohol

Students must be aware that, under no circumstances, should alcohol be brought onto the College grounds or inside the College premises, or taken on College buses or College trips. Should this occur parents will be informed and the behaviour policy will be followed.

C Tobacco

Any student discovered smoking on the College site, with smoking equipment or with smokers will be subject to the behaviour policy. Smoking equipment will be confiscated, and only returned to a parent.

D Solvents

Students bringing solvents into College, or arriving in College under the influence of solvents will be treated in line with alcohol and tobacco as above.

In all of the above cases, parents will be notified, either in writing or through a meeting with appropriate staff.

Definitions and Terminology

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